

MONTROSE AREA SCHOOL DISTRICT
FINANCE COMMITTEE MEETING
CHOCONUT VALLEY ELEMENTARY SCHOOL FACULTY ROOM
MEETING DATE FEBRUARY 3, 2010 7:00 P.M.

Mr. Chris Caterson
Chairman

Mr. Michael F. Ognosky
Superintendent of Schools

Finance Committee Meeting

February 3, 2010 Meeting began at 7 PM in the Faculty Room at the Choconut Valley Elementary School.

Board Members present included Karl Wimmer, Chris Caterson, Doug Wilcox, Kathy Mordovancey, Gloria Smith, George Gow, Pam Staats and Mary Homan.

Administrators present included Mike Ognosky and Michelle Lusk

Please let it be noted that there were 0 members of the public present.

Mrs. Lusk and Mr. Ognosky began with a review of the "Other Smaller Budgets" and addressed any questions that were presented to them by board members.

- The Other Smaller Budgets projected budget for 2010-2011 at the beginning of tonight's meeting was \$1,967,679 as compared to a final approved budget of \$1,872,642 in 2009-2010, an increase of \$95,037, or, 5.1 %
- During the course of the presentation the following changes were made to the budget – you can see the changes reflected in the chart below:
 - ✓ The reduction of an \$8,000 item on page 3 of the budget for Travel and Conferences in the Superintendent's Office. That amount was reduced to \$6,000, a reduction of \$2,000.
 - ✓ The reduction of a \$1,100 item on page 3 of the budget for General Supplies in the Superintendent's Office. That amount was reduced to \$800, a reduction of \$300.
 - ✓ The reduction of a \$1,200 item on page 3 of the budget for Miscellaneous Expenses in the Superintendent's Office. That amount was reduced to \$700, a reduction of \$500.
 - ✓ The reduction of a \$20,000 item on page 11 of the budget for Legal Services in the Business Office budget. That amount was reduced to \$15,000, a reduction of \$5,000.
 - ✓ The reduction of a \$10,000 item on page 13 of the Business Office budget for Support Services. That amount was reduced to \$4,000, a reduction of \$6,000.
 - ✓ The reduction of a \$12,300 item on page 14 of the Business Office budget for Travel and Conferences. That amount was reduced to \$8,000, a reduction of \$4,300.
 - ✓ The reduction of a \$5,000 item on page 23 of the Business Office budget for Refund of Prior Year Tax Expenses. That amount was reduced to \$2,000, a reduction of \$3,000.

Page #	Budget Code	Budget Description	Original Amount Requested	New Amount Requested	+/-
3	10-2360-000-00-01-000-009 obj. 580	Sup't Travel	8,000	6,000	-2,000
3	10-2360-000-00-01-000-009 obj. 610	Sup't General Supplies	1,100	800	-300
3	10-2360-000-00-01-000-009 obj. 890	Sup't Miscellaneous Expenses	1,200	700	-500

11	10-2350-000-00-01-000-010 obj. 330	Legal Services	20,000	15,000	-5,000
13	10-2500-000-00-00-000-010 obj. 330	Support Services – Business Office	10,000	4,000	-6,000
14	10-2500-000-00-01-000-010 obj. 580	Business Office Travel	12,300	8,000	-5,300
23	10-5310-000-00-00-000-010	Refund of Prior Year Taxes	5,000	2,000	-3,000

- With the changes made (as reflected in the chart above) at the close of the discussion, the Other Smaller Budgets budget for 2010-2011 stands at \$1,946,579 as compared to the final budget for 2009-2010 of \$1,872,642; an increase of \$73,937, or, 3.9 %.
- Following the review of the budget the board members present indicated their satisfaction with the final document as reviewed.

Mrs. Lusk and Mr. Ognosky then reviewed the Salaries and Benefits budget and addressed any questions that were presented to them by board members.

- The Salaries and Benefits projected budget for 2010-2011 at the beginning of the meeting was \$17,109,709 as compared to the final approved budget of \$15,661,023, in 2009-2010, an increase of \$1,448,686, or, 9.3 %
- During the course of the presentation the following changes were made to the budget – you can see the changes reflected in the chart below:
 - ✓ The reduction of a \$69,380 item on page 5 of the budget for a teaching salary in the English Department budget. That amount was reduced to \$0. With corresponding benefits for that position it is a total reduction in that budget of \$94,485.
 - ✓ The addition of a \$34,690 item on page 5 of the budget for a teaching salary in the English Department budget. That amount was increased to \$69,380. With corresponding benefits for that position it is a total increase in the budget of \$40,520.
 - ✓ The reduction of a Learning Support Aide position on page 11 of the budget for an Instructional Aide position at Lathrop Street. That amount was reduced to \$0. With corresponding benefits for that position it is a total reduction in that budget of \$19,233.
 - ✓ The reduction of a Federal Programs Secretarial position on page 31 of the budget. That amount was reduced to \$0. With corresponding benefits for that position it is a total reduction in that budget of \$48,570.
 - ✓ The addition of a Life Skills teaching position on page 38 of the budget. That amount was increased to \$44,857 (3rd Step Bachelor's). With corresponding benefits that were not included in the initial budget the total addition is \$56,025.
 - ✓ The reduction of a Learning Support Aide position on page 48 of the budget (redundant entry from an earlier portion of the budget) for an Instructional Aide position at Lathrop Street. With corresponding benefits for that position it is a total reduction of \$19,233.
 - ✓ The reduction of an \$8,000 item on page 58 of the budget for a Summer School Coordinator at the Junior-Senior High School. The item will be reduced to \$1,000, a reduction of \$7,000. That number accurately reflects the cost for the position and is a total reduction of \$8,513 when other costs are included in the salary portion of the budget.
 - ✓ The reduction of a \$10,000 item on page 58 of the budget for Summer School Teachers at the Junior-Senior High School. The item will be reduced to \$7,500, a reduction of \$2,500 and accurately reflects the payment history in that budget item. The total reduction, including other salary portions is \$2,916.
 - ✓ The addition to a \$23,556 item on page 98 of the budget for the Accounts Payable position as the position will be given added responsibilities as they relate to Federal Programs. The item will be increased to \$29,406 (\$3/hour increase) and with other salary account costs represents a total increase of \$6,822 in the budget.
 - ✓ The reduction of a \$70,000 item on page 6 of the budget for the cost of substitutes at the Lathrop Street Elementary School. The item will be reduced to \$43,500 as \$26,500 has been placed in a Long Term Substitute account that had previously been paid from this account. The total budget reduction for this item is \$26,500.

- ✓ The addition to a \$11,867 item on page 111 of the budget for the cost of Retirement Bonuses to be paid out to professional employees per their current CBA. The item will be increased to \$19,200, an increase of \$7,333 to reflect the retirement of an additional teacher at the end of the 2009-2010 school year.

- Board members did not have any further questions during the budget discussion as Mr. Adams presented a very thorough review.

Page #	Budget Code	Budget Description	Original Amount Requested	New Amount Requested	+/-
5	10-1100-000-39-80-005-001 obj. 100/200	English Teacher	94,485	0	-94,485
5	10-1100-000-39-80-005-001 obj. 100/200	English Teacher	34,690	75,210	+40,520
11	10-1100-000-19-22-000-520 obj. 100/200	Instructional Aide	19,233	0	-19,233
31	10-1190-000-00-01-000-411 obj. 100/200	Federal Programs' Secretary	48,570	0	-48,570
38	10-1211-000-39-80-000-007 obj. 100/200	Life Skills Teacher	0	52,314	+52,314
48	10-1241-000-19-22-000-520 obj. 100/200	Instructional Aide (Redundant Entry)	19,233	0	-19,233
58	10-1420-000-39-80-000-001 obj. 100/200	Summer School Coordinator	9,513	1,000	-8,513
58	10-1420-000-39-80-094-001 obj. 100/200	Summer School Teachers	10,416	7,500	-2,916
98	10-2500-000-00-01-000-010 obj. 100/200	Payroll	23,556	29,406	+5,850
6	10-1100-000-19-22-000-002 obj. 122	Substitute Costs – Lathrop Street	70,000	43,500	-26,500
111	10-2385-000-00-00-000-010 obj. 125	Retirement Payments – Professional Staff	11,867	19,200	+7,333

- With the changes made (as reflected in the chart above) at the close of the discussion, the Salaries and Benefits budget for 2010-2011 stands at \$17,002,764 as compared to the final budget for 2009-2010 of \$15,661,023; an increase of \$1,341,741, or, 8.6 %.
- Following the review of the budget the board members present indicated their satisfaction with the final document as reviewed.

Mrs. Lusk and Mr. Ognosky then reviewed the Revenues budget and addressed any questions that were presented to them by the board members.

- The Revenues projected budget for 2010-2011 at the beginning of the meeting was \$24,401,045 as compared to the final approved budget of \$23,783,112 in 2009-2010, an increase of \$617,933, or, 2.6%
- During the course of the presentation the following changes were made to the budget – you can see the changes reflected in the chart below:
 - ✓ The addition to a \$0 line item on page 5 of the Revenue budget. The item will be increased by \$109,107 to reflect payment received from the Food Service budget for benefits for Food Service employees and costs incurred to the District for mailing of Federal Program information.
 - ✓ The addition to a \$0 line item on page 8 of the Revenue Budget. The item will be increased by \$1,667 to reflect payment received from the Federal Program under Title III.

Page #	Budget Code	Budget Description	Original Amount Requested	New Amount Requested	+/-
5	R6990	Miscellaneous Local Revenue	0	109,107	+109,107
8	R8519	General Fund Title III	0	1,667	+1,667

- With the changes made (as reflected in the chart above) at the close of the discussion, the Revenue budget for 2010-2011 stands at \$24,511,819 as compared to the final budget for 2009-2010 of \$23,783,112; an increase of \$728,707, or, 3.1 %.

The Board thanked Mrs. Lusk and Mr. Ognosky for their work in the completion of their budgets and their efforts in bringing the Board their final documents for review.

Finally, Mr. Ognosky explained that in the review of the Athletic Budget we had omitted an entry for the weightlifting program and the events they attend during the year. A line item has been placed in the amount of \$5,000 to provide for tournament competition and travel for that club. That amount is reflected in the budget numbers below.

With the conclusion of the initial sweep through the budget the District currently has a preliminary budget that includes \$25,022,301 in expenditures and \$24,511,819 in revenue, or, \$510,482 expenditures over revenue. Additional budget meetings will be scheduled on a regular basis between now and the final budget approval in June to attempt to reduce that expenditure over revenue number. Below is the current status of all budget centers:

Budget Center	2009-2010 Budget	2010-2011 Budget	Difference +/-
Revenue	23,783,112	24,511,819	728,707
Salaries and Benefits	15,661,023	17,002,764	1,341,741
Special Education Services	1,105,330	1,068,939	(36,391)
Transportation	2,080,958	1,887,405	(193,553)
Maintenance	1,214,216	1,210,874	(3,342)
Choconut Valley	152,520	154,321	1,801
Lathrop Street	182,893	178,344	(4,549)
Technology	602,342	628,024	25,682
Junior-Senior High School	847,773	748,491	(99,282)
Athletics	188,635	196,560	7,925
Other Smaller Budgets	1,872,642	1,946,579	73,937
Expenditures	23,908,332	25,022,301	1,113,969
TOTAL Expenditures over Revenues		(510,482)	

Meeting adjourned at 9:45 PM

Mike Ognosky

Mike Ognosky, Superintendent