

MONTROSE AREA SCHOOL DISTRICT
CURRICULUM COMMITTEE MEETING
CHOCONUT VALLEY ELEMENTARY SCHOOL FACULTY ROOM

MEETING DATE: JUNE 15, 2009 7:30 P.M.

Mrs. Pam Staats
Chairman

Mr. Michael F. Ognosky
Superintendent of Schools

Curriculum Committee Meeting

I. June 15, 2009 Curriculum Committee meeting began at 7:30 PM in the Faculty Room of the Choconut Valley Elementary School.

II. Board Members Present: Chairperson Pam Staats, Julie Humphrey, Chris Catterson, George Gow, Gloria Smith, Doug Wilcox, Karl Wimmer, Kathy Mordovancey and Mary Homan

Administrators Present: Mike Ognosky, Jim Tallarico, Russ Canevari, Chris McComb and Craig Owens

Public Present: Trish Brown

III. The following items were discussed under Old Business this evening:

- **Responsibilities/Roles of the Attendance Clerk and Assistant Principal's Secretary at the Junior-Senior High School:** Mr. Tallarico, Mr. Canevari and Mr. Owens reviewed the roles of the two positions with a specific list of job responsibilities that were supplied to the Board for their review. Those responsibilities were clearly delineated and, after reviewing them, the Board asked a series of clarifying questions on the matter. The positions had been approved at the June meeting and the Board asked for a review of the roles/responsibilities as a closing discussion on the positions.
- **Discussion of the Proposed Technology Coach:** The Board was provided the following material to review: current salaries/wages of the Technology Coach and the Technicians employed in the Technology Department; the job descriptions of the Network Manager and the Computer Technicians (all currently support staff employees); the Pennsylvania Department of Education job description for the Technology Coach position created under the "Classrooms for the Future" grant; and, a list of other roles/responsibilities of the Technology Coach as described by Mr. Owens as it pertains to Montrose. After reviewing the material, the Board asked a series of questions regarding the proposed position. Mr. Owens and the remainder of the Administrative team present addressed those questions and presented follow up material as required. At the conclusion of the discussion, the Board asked that a motion be placed on the June 29th Special Board meeting for action on the internal posting of the position.
- **Discussion of the Proposed Cafeteria/Clerical Assistant Daily Hours Extension at Choconut Valley:** Mr. McComb presented his rationale for the requested increase in hours for the Cafeteria/Clerical Assistant. Board members present asked a number of questions following his presentation and discussion ensued regarding any additional information that would be helpful to the Board in finalizing a decision on the request. The Board asked that Mr. McComb provide a roles/responsibilities list similar to the list provided regarding the two high school positions as it would be helpful in assisting them with a better understanding of the request. Mr. McComb will meet with the two employees currently in those positions and develop such a list and forward it to Mr. Ognosky for consideration to the board. The Board will then make a decision on whether to include the request as an agenda item at a public board meeting.

IV. There were no items of New Business discussed at this evening's meeting.

D. Open Forum – Trish Brown expressed her interest in the discussion held this evening on all of the items and thanked the Board for their consideration of the Technology Coach position.

Meeting adjourned at 8:59 p.m.

Mike Ognosky

Mike Ognosky, Superintendent