

MAY 10, 2010, 7:00 PM
JUNIOR-SENIOR HIGH SCHOOL – COMMUNITY LEARNING CENTER
MONTROSE AREA SCHOOL DISTRICT BOARD OF DIRECTORS MEETING MINUTES
MEETING MINUTES APPROVED JUNE 14, 2010

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Mr. Douglas Wilcox
President, Board of Directors

Mr. Michael F. Ognosky
Superintendent of Schools

A CLEAR Session on Personnel was held by the Montrose Area School District Board of Directors from 7:05 PM until 7:13 PM.

The Montrose Area School District Board of Directors meeting was called to order by Mr. Doug Wilcox, Board President at 7:15 PM in the Junior-Senior High School Community Learning Center, 50 High School Road, Montrose PA, 18801.

- I. OPENING EXERCISES** - Led by Board Member Mr. George Gow
- II. ROLL CALL** – Mrs. Judith Sample, Co-Board Secretary
PRESENT: Mr. Chris Caterson, Mr. George Gow, Mrs. Mary Homan, Mrs. Kathleen Mordovancey, Mrs. Gloria Smith, Mrs. Pamela Staats, Mr. Douglas Wilcox, Mr. Karl Wimmer
ABSENT: Ms. Julie Humphrey
ADMINISTRATORS/SUPERVISORS: Mr. Michael Ognosky, Mrs. Michelle Lusk, Mr. Chris McComb, Dr. Donald Golden, Mr. Craig Owens
- III. GOOD THINGS ARE HAPPENING**
- IV. OPPORTUNITY FOR VISITORS TO ADDRESS AGENDA ITEMS** - None
(Visitors must speak directly into the public microphone for accurate transcription of minutes. Even if the person speaks loud enough to be heard by meeting attendees, they cannot be heard on the tape transcription unless they speak directly into the microphone.)
- V. INFORMATION ITEMS**
- A. Items from members of Board of Directors - None
- VI. AGENDA ITEMS**
- A. **MINUTES** – Mr. Douglas Wilcox, Board President
165. A motion was made by Mrs. Mordovancey, seconded by Mr. Wimmer to approve the following minutes as submitted:
- a. April 12, 2010 Board Meeting
 - b. April 12, 2010 Work Session
 - c. April 20, 2010 Technology Committee Meeting
 - d. April 22, 2010 Community Advisory Committee Meeting
 - e. April 26, 2010 Energy Ad Hoc Committee Meeting
 - f. April 26, 2010 Health Advisory Council Meeting
 - g. May 4, 2010 Buildings & Grounds Committee Meeting
 - h. May 4, 2010 Finance Committee Meeting
- Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes;
Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
- YES – 8 NO – 0 ABSTAIN – 0**
- B. **FINANCE** – Mr. Chris Caterson, Chairperson
166. A motion was made by Mr. Gow, seconded by Ms. Humphrey to approve a list of bills to be paid as submitted.
- Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes;
Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
- YES – 8 NO – 0 ABSTAIN – 0**

VI. AGENDA ITEMS – Finance continued

167. Prior to the vote Mr. Ognosky reviewed the activity on these accounts. A motion was made by Mr. Gow, seconded by Mrs. Staats to approve the April 2010 Treasurer's Reports as submitted which includes the 22 Capital Reserve Fund and 30 Capital Projects Fund accounts.
Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes;
Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
YES – 8 NO – 0 ABSTAIN – 0
168. Mrs. Lusk and Mr. Michael Gaul reviewed the resolution and answered questions from the members of the Board prior to the vote on this item. A motion was made by Mrs. Smith, seconded by Mrs. Staats to approve refunding the District's Series 2001A, 2001B and 2006 General Obligation Bond Issues provided the net present value savings exceeds 2% of the bond issue, by adopting the \$4.6MM Parameters Bond Purchase Contract and Borrowing Resolution.
A roll call vote was taken with the following results:
Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes;
Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
YES – 8 NO – 0 ABSTAIN – 0
169. A motion was made by Mr. Wimmer, seconded by Mrs. Mordovancey to approve a preliminary budget for the 2010-2011 fiscal year in the amount of \$24,601,978.00.
Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes;
Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
YES – 8 NO – 0 ABSTAIN – 0
170. A motion was made by Mrs. Smith, seconded by Ms. Humphrey to re-appoint the following for the 2010-2011 fiscal year:
a. Pennstar Bank, Community Bank and Trust Company, Peoples National Bank, and Commonwealth of Pennsylvania INVEST Program as school district depositories
b. G. H. Harris Associates as delinquent tax collector
c. Law firm of Sweet, Stevens, Katz & Williams as solicitor at their standard fee agreement
d. Alison Nichols as school district Treasurer
Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes;
Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
YES – 8 NO – 0 ABSTAIN – 0
171. A motion was made by Mrs. Smith, seconded by Mr. Gow to award bids as submitted for the following:
a. general supplies for a grand total of \$14,420.88 divided as follows: Kurtz Brothers in the amount of \$5,787.78; National Art & School Supplies in the amount of \$798.76; Phillips Supply Company in the amount of \$1,831.78; and Pyramid School Products, Inc. in the amount of \$6,002.56
b. custodial supplies for a grand total of \$67,049.65 divided as follows: L.J.C. Distributors of Fuller Brush in the amount of \$13,729.05; Master Chemical Products in the amount of \$4,805.10; Pyramid School Products, Inc. in the amount of \$1,134.95; Sanico, Inc. in the amount of \$46,388.75; and Vasco Brands, Inc. in the amount of \$991.80
c. waste removal to Joe's Disposal in the amount of \$17,454.00
d. lighting to Dunn Electric in the amount of \$24,553.07
e. copy paper through NEIU 19 consortium to RIS Paper in the amount of \$22,677.60
f. fuel oil through NEIU 19 consortium to Santarelli & Sons in the amount of \$192,000.00
g. security surveillance system to VMAX Security Systems in the amount of \$50,000.00
Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes;
Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
YES – 8 NO – 0 ABSTAIN – 0

C. **LEGISLATIVE – Mr. Chris Caterson, Chairperson**

D. **TRANSPORTATION – Mr. Douglas Wilcox, Chairperson**

VI. AGENDA ITEMS – continued

E. BUILDINGS & GROUNDS / SAFETY – Mr. George Gow, Chairperson

172. A motion was made by Mrs. Smith, seconded by Mr. Wimmer to advertise for bid the following:

- a. domestic hot water system upgrade at the Junior-Senior High School to include new electronically controlled valve, supply and return temperature sensors, control module and all necessary accessories as well as programming for our energy management system
- b. heating system upgrade at the Junior-Senior High School to remove pneumatic controls from existing univents and replace with electronically controlled modules as well as programming into our existing energy management system
- c. heating system upgrade at the Junior-Senior High School cafeteria, kitchen, and faculty room to remove pneumatic controls from existing univents and replace with electronically controlled modules as well as programming into our existing energy management system
- d. remove individual thermostats in the modular classrooms at Lathrop Street Elementary and replace with electronically controlled modules as well as programming into our existing energy management system
- e. remove individual thermostats in the modular classrooms at Choconut Valley Elementary and replace with electronically controlled modules as well as programming into our existing energy management system
- f. remove existing pneumatic controls from the auditorium at the Junior-Senior High School and replace with electronically controlled modules as well as programming into our existing energy management system
- g. replace existing air conditioning unit in the Junior-Senior High School band room as well as integration of new unit with our existing energy management system
- h. replacement of the individual univents in the guidance and nurse's offices at the Junior-Senior High School with a central air conditioning unit as well as integration into our existing energy management system

Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes;
Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes

YES – 8 NO – 0 ABSTAIN – 0

F. TECHNOLOGY – Mr. Karl Wimmer

G. CURRICULUM – Mrs. Pamela Staats, Chairperson

173. Dr. Golden reported on the outstanding results achieved as a result of these services prior to the vote. A motion was made by Mrs. Smith, seconded by Mr. Caterson to approve an Occupational Therapy Professional Services Agreement as submitted with Tier Occupational Therapy Services, PC from August 15, 2010 through June 30, 2011 at a cost not to exceed \$54,000.00.

Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes;
Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes

YES – 8 NO – 0 ABSTAIN – 0

H. EXTRA CURRICULAR – Mrs. Kathy Mordovancey, Chairperson

174. A motion was made by Mr. Wimmer, seconded by Mrs. Smith to accept with regret the resignation of Daniel Brown as Junior High Head Wrestling Coach effective May 7, 2010.

Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes;
Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes

YES – 8 NO – 0 ABSTAIN – 0

VI. AGENDA ITEMS – continued

I. POLICIES – Mrs. Gloria Smith, Chairperson

175. Mr. Ognosky reviewed the changes prior to this vote. A motion for final approval of changes to the following policies as submitted was made by Mrs. Mordovancey, seconded by Mrs. Smith.

- a. Policy No. 335 Administrative Employees Family and Medical Leaves
- b. Policy No. 435 Professional Employees Family and Medical Leaves
- c. Policy No. 535 Support Employees Family and Medical Leaves
- d. Policy No. 605 Tax Levy
- e. Policy No. 808 Food Services

Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes;
Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes

YES – 8 NO – 0 ABSTAIN – 0

176. A motion for final approval of Policy No. 808.1 Free/Reduced-Priced Meals and Free Milk as submitted was made by Mr. Gow, seconded by Mrs. Staats.

Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes;
Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes

YES – 8 NO – 0 ABSTAIN – 0

J. PERSONNEL – Mr. Karl Wimmer, Board Member

177. A motion was made by Mrs. Mordovancey, seconded by Mrs. Homan to accept with regret the following resignations of permanent, part-time food service workers at the Junior-Senior High School:

- a. Frances Iannitto effective June 9, 2010
- b. Amy Natterer effective immediately

Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes;
Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes

YES – 8 NO – 0 ABSTAIN – 0

178. A motion was made by Mrs. Mordovancey, seconded by Mrs. Smith to employ Michele Hinds as a permanent, part-time food service worker at the Choconut Valley Elementary School contingent upon completion of employment requirements effective beginning May 19, 2010 for a maximum of 4½ hours per day for 180 student school days at the rate of \$7.60 per hour without any additional fringe benefits according to the current MESPA Agreement.

Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes;
Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes

YES – 8 NO – 0 ABSTAIN – 0

K. PROFESSIONAL – Mrs. Mary Homan, Chairperson

179. A motion was made by Mr. Wimmer, seconded by Mrs. Mordovancey to employ Mara Petro as a long-term substitute English teacher at the Junior-Senior High School for the 2010-2011 school year at a daily rate of \$147.22 with no additional fringe benefits.

Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes;
Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes

YES – 8 NO – 0 ABSTAIN – 0

180. A motion was made by Mrs. Mordovancey, seconded by Mrs. Staats to employ the following as full-time, contracted teachers effective beginning with the 2010-2011 school year contingent upon completion of employment requirements:

- a. Melissa Whitmiller as English/Journalism teacher at the Junior-Senior High School at a salary of \$46,759, Masters Step 3, together with the corresponding fringe benefits according to the current MEA Collective Bargaining Agreement;
- b. David Schank as Life Skills teacher at the Junior-Senior High School at a salary of \$61,500, Bachelor's Permanent Step 12, together with the corresponding fringe benefits according to the current MEA Collective Bargaining Agreement.

Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes;
Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes

YES – 8 NO – 0 ABSTAIN – 0

VII. NEW BUSINESS – Mr. Doug Wilcox, Board President

181. Prior to this vote Mr. Ognosky read the resolution to those in attendance. A motion was made by Mrs. Mordovancey, seconded by Mrs. Homan to approve a Resolution as submitted supporting Pennsylvania House Bill 940 regarding school district funding of cyber charter schools.
Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes;
Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
YES – 8 NO – 0 ABSTAIN – 0
182. A motion was made by Mrs. Smith, seconded by Mrs. Homan to revise the 2009-2010 school calendar as follows: June 1, 2, 3, 4, and 7, 2010 regular full days of school; June 8 and 9, 2010 as Act 80 student early dismissal 11:30 AM; June 9, 2010 last day of school for students and teachers.
Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes;
Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
YES – 8 NO – 0 ABSTAIN – 0
183. A motion was made by Mrs. Smith, seconded by Mrs. Homan to approve the submitted list of graduates for the Class of 2010.
Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes;
Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
YES – 8 NO – 0 ABSTAIN – 0
184. A motion was made by Mrs. Smith, seconded by Mrs. Mordovancey to set graduation on Saturday, June 12, 2010 at 11:00 AM at the High School Stadium or in case of inclement weather in the High School Auditorium.
Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes;
Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
YES – 8 NO – 0 ABSTAIN – 0

VIII. SCHEDULE OF PUBLIC BOARD MEETINGS – Mr. Wilcox reviewed the following upcoming meetings:

- A. Monday, May 10, 2010, immediately following Board meeting – Work Session, Junior-Senior High School Community Learning Center
- B. Monday, May 24, 2010, 4:00 PM – Energy Ad Hoc Committee meeting, Administration Building, Superintendent's Office
- C. Thursday, May 27, 2010, 7:00 PM – Community Advisory Committee meeting, Junior-Senior High School Community Learning Center
- D. Monday, June 14, 2010, 7:00 PM – Board meeting, Junior-Senior High School Community Learning Center

IX. OPPORTUNITY FOR VISITORS' ADDITIONAL COMMENTS - None

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X. ADJOURNMENT – A motion was made by Mrs. Mordovancey, seconded by Mr. Gow to adjourn this meeting at 8:05 PM.

Mr. Caterson, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes;
Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
YES – 8 NO – 0 ABSTAIN – 0

Michael Ognosky, Superintendent of Schools