

MAY 9, 2011, 7:00 PM
JUNIOR-SENIOR HIGH SCHOOL – COMMUNITY LEARNING CENTER
MONTROSE AREA SCHOOL DISTRICT BOARD OF DIRECTORS MEETING MINUTES

MEETING MINUTES APPROVED JUNE 13, 2011

(Visit our website at www.masd.info)

Mr. Douglas Wilcox
President, Board of Directors

Mr. Michael F. Ognosky
Superintendent of Schools

The Montrose Area School District Board of Directors meeting was called to order by Mr. Doug Wilcox, Board President at 7:05 PM in the Junior-Senior High School Community Learning Center, 75 Meteor Way, Montrose PA, 18801.

I. OPENING EXERCISES - Led by Mrs. Gloria Smith, Board Member

II. ROLL CALL – Mrs. Judith Sample, Co-Board Secretary

PRESENT: Mr. Chris Caterson, Mrs. Kristen Follert, Mr. George Gow, Mrs. Mary Homan (arrived 7:10 PM), Mrs. Kathleen Mordovancey (arrived 7:10 PM), Mrs. Gloria Smith, Mrs. Pamela Staats, Mr. Douglas Wilcox, Mr. Karl Wimmer

ADMINISTRATORS/SUPERVISORS: Mr. Michael Ognosky, Mrs. Michelle Lusk, Dr. Donald Golden, Mr. Greg Adams, Mr. Chris McComb, Mr. Craig Owens, Mr. Rickie Clapper

III. GOOD THINGS ARE HAPPENING

- A. Ray Kroc Achievement Award – Alyssa Cutri – Presented by McDonalds
Mr. Wilcox read the proclamation which gave those in attendance the background of this award as well as the qualifications necessary to achieve this goal. Mr. Wilcox then introduced student Aylssa Cutri to those in attendance and presented her with the Ray Kroc Achievement Award and Aylssa received the congratulations of the members of the Board.
- B. Chorus Honor Festivals – Scott Zimmerman, teacher and students – Jacob Myers, Mollie Host, Keenan Small and Tyler Zaleski
Band Honor Festivals – Suzanne Bennici, teacher and students – Emily Augenti, Mollie Host, Jacob Kerbaugh, Michael Roman, Adam Distad, Megan Gregory, Ryan Brown and Nicholas Best
Mr. Zimmerman and Mrs. Bennici each reported on the festivals held this year and reviewed the accomplishments of the students being honored at this evening’s meeting. Both Mr. Zimmerman and Mrs. Bennici thanked the members of the board for their support of these programs. Each student present received a certificate of achievement and the congratulations of the Board.
- C. Computer Competitions – Michael Clifford, teacher and students – Michael Duncan, David Koloski, Bryce Carlton, Mead Hansen, Clayton Hansen, Andrew Wood, Eli Washburn and Justin Boldt
Following his introduction by Mr. Ognosky Mr. Clifford gave a background of the development of this club as well as achievements and awards garnered by the club in the past few years. Mr. Clifford informed those in attendance that the club will be participating in the Pennsylvania High School Computer Fair held at Dickinson College in Carlisle PA on May 24th. Those students present and Mr. Clifford received a certificate of achievement and the congratulations of the members of the Board.

A refreshment break was held from 7:30 – 7:40 PM for the guests and their families.

IV. OPPORTUNITY FOR VISITORS TO ADDRESS AGENDA ITEMS

(Visitors must speak directly into the public microphone for accurate transcription of minutes. Even if the person speaks loud enough to be heard by meeting attendees, they cannot be heard on the tape transcription unless they speak directly into the microphone.)

Mrs. Dawn Augenti (Bridgewater Township) read a statement to those in attendance that thanked the members of the Board for their support of the arts in the Montrose Area School District.

V. INFORMATION ITEMS

A. Items from members of Board of Directors

Mrs. Smith shared a recent article from the *Scranton Times and Tribune* relating to gas drilling near schools and Board members agreed they had made the right decision regarding the Montrose Area School District.

VI. AGENDA ITEMS**A. MINUTES – Mr. Douglas Wilcox, Board President**

168. A motion was made by Mr. Wimmer, seconded by Mrs. Mordovancey to approve the following minutes as submitted:
- a. April 11, 2011 Board Meeting
 - b. April 11, 2011 Work Session
 - c. April 14, 2011 Community Advisory Committee Meeting
 - d. April 18, 2011 Finance Committee Meeting
 - e. April 28, 2011 Technology Committee Meeting
 - f. May 5, 2011 Energy Ad Hoc Committee Meeting
- Mr. Caterson, Yes; Mrs. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Wimmer, Yes
- YES – 9 NO – 0 ABSTAIN – 0**

B. FINANCE – Mr. Chris Caterson, Chairperson

169. A motion was made by Mr. Gow, seconded by Mrs. Homan to approve a list of bills to be paid as submitted, including the cafeteria fund.
Mr. Caterson, Yes; Mrs. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Wimmer, Yes
- YES – 9 NO – 0 ABSTAIN – 0**
170. Prior to the vote Mr. Ognosky reviewed the status of the 22 fund. A motion was made by Mrs. Mordovancey, seconded by Mrs. Staats to approve the March Treasurer's Report as submitted, which includes the 22 Capital Reserve Fund.
Mr. Caterson, Yes; Mrs. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Wimmer, Yes
- YES – 9 NO – 0 ABSTAIN – 0**
171. Mr. Ognosky reviewed the balances of these accounts prior to the vote. A motion was made by Mr. Caterson, seconded by Mrs. Follert to approve the April 2011 Student Activities Report as submitted.
Mr. Caterson, Yes; Mrs. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Wimmer, Yes
- YES – 9 NO – 0 ABSTAIN – 0**
172. Mrs. Lusk answered questions from members of the Board regarding this item prior to the vote. A motion was made by Mrs. Follert, seconded by Mr. Gow to approve DeHey McAndrew as our Health Reimbursement Account (HRA) Plan third party administrator for a one year agreement as submitted, at a cost of \$750 for initial set-up and \$6.20 per month per covered lives enrolled in the Montrose Area School District Professional Traditional Medical Plan.
Mr. Caterson, Yes; Mrs. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Wimmer, Yes
- YES – 9 NO – 0 ABSTAIN – 0**
173. A motion was made by Mrs. Homan, seconded by Mr. Gow to approve a preliminary budget for the 2011-2012 fiscal year in the amount of \$23,109,079.
Mr. Caterson, Yes; Mrs. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Wimmer, Yes
- YES – 9 NO – 0 ABSTAIN – 0**
174. A motion was made by Mrs. Smith, seconded by Mr. Wimmer to appoint the following for the 2011-2012 fiscal year:
- a. Pennstar Bank, First National Bank of Pennsylvania, Peoples Neighborhood Bank, and Commonwealth of Pennsylvania INVEST Program as school district depositories
 - b. G.H. Harris Associates as delinquent tax collector
 - c. Law firm of Sweet, Stevens, Katz & Williams as solicitor at their standard fee agreement
 - d. Michelle Lusk as school district Treasurer
- Mr. Caterson, Yes; Mrs. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Wimmer, Yes
- YES – 9 NO – 0 ABSTAIN – 0**

VI. AGENDA ITEMS – Finance continued

175. In response to a question from a member of the Board Mrs. Lusk reviewed the bidding process. A motion was made by Mrs. Mordovancey, seconded by Mrs. Homan to award bids as submitted for the following:
- general supplies for a grand total of \$7,828.05 divided as follows: Kurtz Brothers in the amount of \$4,251.25; National Art & School Supplies in the amount of \$1,139.30; Phillips Supply Company in the amount of \$873.92; and Pyramid School Products, Inc. in the amount of \$1,563.58
 - custodial supplies for a grand total of \$16,602.10 divided as follows: L.J.C. Distributors of Fuller Brush in the amount of \$379.80; Master Chemical Products in the amount of \$4,770.46; Pyramid School Products, Inc. in the amount of \$695.54; and Sanico, Inc. in the amount of \$10,756.30
 - waste removal to Waste Management in the amount of \$12,890.00
 - lighting to Dunn Electric in the amount of \$12,471.35
 - copy paper through NEIU 19 consortium to Premier Paper & Packaging in the amount of \$20,152.00
 - fuel oil through NEIU 19 consortium to Santarelli & Sons for the firm rate of \$3.475 per gallon for the months of Dec., Jan., Feb. and a fluctuating rate per gallon to be determined for all other months for total estimated usage of 80,000 gallons
- Mr. Caterson, Yes; Mrs. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Wimmer, Yes

YES – 9**NO – 0****ABSTAIN – 0**C. **LEGISLATIVE** – Mr. Chris Caterson, ChairpersonD. **TRANSPORTATION** – Mr. Douglas Wilcox, ChairpersonE. **BUILDINGS & GROUNDS / SAFETY** – Mr. George Gow, ChairpersonF. **TECHNOLOGY** – Mr. Karl Wimmer, ChairpersonG. **CURRICULUM** – Mrs. Pamela Staats, Chairperson

176. Dr. Golden reviewed this district service for those in attendance. A motion was made by Mrs. Smith, seconded by Mr. Gow to approve an Occupational Therapy Professional Services Agreement as submitted with Tier Occupational Therapy Services, PC from August 15, 2011 through June 30, 2012 at a cost not to exceed \$79,000.00.
- Mr. Caterson, Yes; Mrs. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Wimmer, Yes

YES – 9**NO – 0****ABSTAIN – 0**H. **EXTRA CURRICULAR** – Mrs. Kathy Mordovancey, Chairperson

177. A motion was made by Mr. Gow, seconded by Mr. Wimmer to accept with regret the resignation of James Buchman as Assistant Football Coach effective immediately.
- Mr. Caterson, Yes; Mrs. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Wimmer, Yes

YES – 9**NO – 0****ABSTAIN – 0**

178. A motion was made by Mrs. Smith, seconded by Mrs. Follert to appoint Max Amato as Head Soccer Coach contingent upon completion of employment requirements for the 2011 fall sports season only at a salary of \$3,200.00.
- Mr. Caterson, Yes; Mrs. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Wimmer, Yes

YES – 9**NO – 0****ABSTAIN – 0**

179. A motion was made by Mrs. Homan, seconded by Mrs. Follert to appoint the following coaches contingent upon completion of employment requirements effective beginning with the 2011 fall sports season:
- Lonnie Griffiths – Junior High Head Soccer Coach at a salary of \$1,750.00
 - John Zenefski – Junior High Assistant Soccer Coach at a salary of \$1,600.00.
- Mr. Caterson, Yes; Mrs. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Wimmer, Yes

YES – 9**NO – 0****ABSTAIN – 0**

VII. AGENDA ITEMS – continued

I. POLICIES – Mrs. Kristen Follert, Chairperson

180. A motion was made by Mrs. Smith, seconded by Mrs. Staats for final approval of changes to the following policies as submitted:
- a. Policy 004 Local Board Procedures / Membership
 - b. Policy 203 Pupils / Communicable Diseases and Immunization
 - c. Policy 210.1 Pupils / Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors
 - d. Policy 601 Finances / Fiscal Objectives
 - e. Policy 619 Finances / District Audit
 - f. Policy 718 Property / Service Animals in Schools
 - g. Policy 904 Community / Public Attendance at School Events
- Mr. Caterson, Yes; Mrs. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Wimmer, Yes
- YES – 9 NO – 0 ABSTAIN – 0**

J. PERSONNEL – Mrs. Mary Homan, Chairperson

181. Prior to the vote Mr. Ognosky reviewed which of these positions would be posted. A motion was made by Mrs. Mordovancey, seconded by Mrs. Smith to accept with regret the following support staff resignations:
- a. Amy Lyden as a lunchroom/playground supervisor at the Lathrop Street Elementary School effective May 6, 2011;
 - b. Julie Fair as a learning support instructional aide at the Junior-Senior High School effective June 13, 2011;
 - c. Lois Siegfried as part-time food service worker at the Lathrop Street Elementary School effective April 26, 2011.
- Mr. Caterson, Yes; Mrs. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Wimmer, Yes
- YES – 9 NO – 0 ABSTAIN – 0**
182. A motion was made by Mrs. Mordovancey, seconded by Mrs. Staats to appoint Iris Hoffman as Extended School Year Instructional Aide at the Lathrop Street Elementary School from July 6 through August 11, 2011 for a maximum of four hours per day, for four days per week, at the rate of \$9.46 per hour.
- Mr. Caterson, Yes; Mrs. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Wimmer, Yes
- YES – 9 NO – 0 ABSTAIN – 0**

K. PROFESSIONAL – Mrs. Gloria Smith, Chairperson

183. A motion was made by Mrs. Staats, seconded by Mrs. Homan to appoint the following Extended School Year teachers from July 6 through August 11, 2011 for a maximum of four hours per day, four days per week, at the contracted rate of \$29.08 per hour:
- a. Petrina Gregory – Learning Support, Junior-Senior High School
 - b. Julie Fraser – Emotional Support, Junior-Senior High School
 - c. Charlene Kempa – Wilson Reading
 - d. Brittany Petrewski – Elementary Life Skills, Lathrop Street Elementary School
 - e. Janet Flaherty – Elementary Learning Support, Lathrop Street Elementary School
 - f. Linda Truman – Elementary Learning Support, Choconut Valley Elementary School
 - g. Cheryl Arnold – English as a Second Language (ESL)
- Mr. Caterson, Yes; Mrs. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Wimmer, Yes
- YES – 9 NO – 0 ABSTAIN – 0**
184. A motion was made by Mr. Wimmer, seconded by Mr. Gow to accept with regret the resignation of Theresa Kaub, Crisis Counselor at the Junior-Senior High School, effective June 14, 2011.
- Mr. Caterson, Yes; Mrs. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Wimmer, Yes
- YES – 9 NO – 0 ABSTAIN – 0**

VII. NEW BUSINESS – Mr. Doug Wilcox, Board President

185. A motion was made by Mr. Wimmer, seconded by Mrs. Follert to approve the submitted list of graduates for the Class of 2011.

Mr. Caterson, Yes; Mrs. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes;
Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Wimmer, Yes

YES – 9 NO – 0 ABSTAIN – 0

186. A motion was made by Mrs. Staats, seconded by Mrs. Follert to revise the 2010-2011 school calendar as follows: May 31, June 1, 2, 3, 6, 7, 8, 2011 regular full days of school; June 9 and 10, 2011 Act 80 student early dismissal 11:30 AM; June 10, 2011 last day of school for students; June 13, 2011 teacher in-service day.

Mr. Caterson, Yes; Mrs. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes;
Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Wimmer, Yes

YES – 9 NO – 0 ABSTAIN – 0

187. A motion was made by Mr. Wimmer, seconded by Mrs. Smith to set graduation on Saturday, June 11, 2010 at 11:00 AM at the High School Stadium or in case of inclement weather in the High School Auditorium.

Mr. Caterson, Yes; Mrs. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes;
Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Wimmer, Yes

YES – 9 NO – 0 ABSTAIN – 0

VIII. SCHEDULE OF PUBLIC BOARD MEETINGS – Mr. Wilcox reviewed the following upcoming meetings:

- A. Monday, May 9, 2011, immediately following Board meeting – Work Session, Junior-Senior High School Community Learning Center
- B. Monday, May 16, 2011, 7:00 PM – Building & Grounds Committee meeting, Junior-Senior High School Community Learning Center
- C. Monday, May 16, 2011, 8:00 PM – Transportation Committee meeting, Junior-Senior High School Community Learning Center
- D. Thursday, May 26, 2011, 7:00 PM – Community Advisory Committee meeting, Choconut Valley Elementary School faculty room
- E. Monday, June 13, 2011, 7:00 PM - Board meeting, Junior-Senior High School Community Learning Center

IX. OPPORTUNITY FOR VISITORS' ADDITIONAL COMMENTS - None

(Visitors must speak directly into the public microphone for accurate transcription of minutes. Even if the person speaks loud enough to be heard by meeting attendees, they cannot be heard on the tape transcription unless they speak directly into the microphone.)

X. ADJOURNMENT – A motion was made by Mr. Caterson, seconded by Mr. Wimmer to adjourn this meeting at 8:25 PM.

Mr. Caterson, Yes; Mrs. Follert, Yes; Mr. Gow, Yes; Mrs. Homan, Yes; Mrs. Mordovancey, Yes;
Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Wimmer, Yes

YES – 9 NO – 0 ABSTAIN – 0

Michael Ognosky, Superintendent of Schools