

**OCTOBER 11, 2010, 7:00 PM  
JUNIOR-SENIOR HIGH SCHOOL – COMMUNITY LEARNING CENTER**

**MONTROSE AREA SCHOOL DISTRICT BOARD OF DIRECTORS MEETING MINUTES**

**MEETING MINUTES APPROVED NOVEMBER 8, 2010**

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Mr. Douglas Wilcox  
President, Board of Directors

Mr. Michael F. Ognosky  
Superintendent of Schools

The Montrose Area School District Board of Directors meeting was called to order by Mr. Doug Wilcox, Board President at 7:03 PM in the Junior-Senior High School Community Learning Center, 75 Meteor Way, Montrose PA, 18801.

- I. OPENING EXERCISES** - Led by Mr. Karl Wimmer, Board Member
- II. ROLL CALL** – Mr. Michael Ognosky, Superintendent of Schools  
**PRESENT:** Mr. Chris Caterson, Mrs. Mary Homan, Mrs. Gloria Smith, Mrs. Pamela Staats, Mr. Douglas Wilcox, Mr. Karl Wimmer  
**ABSENT:** Mr. George Gow, Ms. Julie Humphrey, Mrs. Kathleen Mordovancey  
**ADMINISTRATORS/SUPERVISORS:** Mr. Michael Ognosky, Mrs. Michelle Lusk, Mr. Chris McComb, Mr. Greg Adams, Dr. Donald Golden, Mr. Craig Owens, Mr. Rickie Clapper
- III. GOOD THINGS ARE HAPPENING**
- IV. OPPORTUNITY FOR VISITORS TO ADDRESS AGENDA ITEMS** - None  
(Visitors must speak directly into the public microphone for accurate transcription of minutes. Even if the person speaks loud enough to be heard by meeting attendees, they cannot be heard on the tape transcription unless they speak directly into the microphone.)
- V. INFORMATION ITEMS**
- A. Items from members of Board of Directors - None
- VI. AGENDA ITEMS**
- A. **MINUTES** – Mr. Douglas Wilcox, Board President
57. A motion was made by Mr. Wimmer, seconded by Mrs. Homan to approve the following minutes as submitted:
- a. September 13, 2010 Board Meeting
  - b. September 13, 2010 Work Session
  - c. September 23, 2010 Community Advisory Committee Meeting
  - d. September 28, 2010 Health Advisory Council Meeting
  - e. September 30, 2010 Curriculum Committee Meeting
- Mr. Caterson, Yes; Mrs. Homan, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes;  
Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
- YES – 6                      NO – 0                      ABSTAIN – 0**
- B. **FINANCE** – Mr. Chris Caterson, Chairperson
58. A motion was made by Mrs. Smith, seconded by Mrs. Staats to approve a list of bills to be paid as submitted, including the cafeteria fund.  
Mr. Caterson, Yes; Mrs. Homan, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes;  
Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
- YES – 6                      NO – 0                      ABSTAIN – 0**
59. Prior to the vote Mr. Ognosky reviewed the status of these funds. A motion was made by Mrs. Homan, seconded by Mrs. Smith to approve the September 2010 Treasurer's Report as submitted which includes the 22 Capital Reserve Fund and 30 Capital Projects Fund accounts.  
Mr. Caterson, Yes; Mrs. Homan, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes;  
Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
- YES – 6                      NO – 0                      ABSTAIN – 0**

**VI. AGENDA ITEMS – Finance continued**

60. In response to a question from a member of the Board Mrs. Lusk reported that these transfers are a result of the findings of the recent local audit. A motion was made by Mrs. Staats, seconded by Mr. Wimmer to approve budget transfers for the 2009-2010 school year as per submitted list. Mr. Caterson, Yes; Mrs. Homan, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes

**YES – 6                      NO – 0                      ABSTAIN – 0**

61. Mr. Ognosky answered questions from the members of the Board regarding this item prior to the vote. A motion was made by Mrs. Smith, seconded by Mr. Wimmer to approve the September 2010 Student Activities Report as submitted.

Mr. Caterson, Yes; Mrs. Homan, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes

**YES – 6                      NO – 0                      ABSTAIN – 0**

**C. LEGISLATIVE – Mr. Chris Caterson, Chairperson**

**D. TRANSPORTATION – Mr. Douglas Wilcox, Chairperson**

62. A motion was made by Mrs. Homan, seconded by Mr. Wimmer to approve 2010-2011 transportation contracts and payments for bus and car contractors as submitted.

Mr. Caterson, Yes; Mrs. Homan, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes

**YES – 6                      NO – 0                      ABSTAIN – 0**

**E. BUILDINGS & GROUNDS / SAFETY – Mr. George Gow, Chairperson**

**F. TECHNOLOGY – Mr. Karl Wimmer, Chairperson**

**G. CURRICULUM – Mrs. Pamela Staats, Chairperson**

63. In response to a question from a member of the Board Dr. Golden reported that this contract would be the only one for the 2010-2011 school year. A motion was made by Mrs. Smith, seconded by Mrs. Homan to approve a contract as submitted with Student Assistance Services for behavioral support services to multiple students with special needs for the 2010-2011 school year at a total cost not to exceed \$20,000.00.

Mr. Caterson, Yes; Mrs. Homan, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes

**YES – 6                      NO – 0                      ABSTAIN – 0**

**H. EXTRA CURRICULAR – Mr. Chris Caterson, Board Member**

64. A motion was made by Mrs. Smith, seconded by Mr. Wimmer to appoint the following baseball coaches effective beginning with the 2011 spring sports season contingent upon completion of employment requirements:

- a. Dan Cherney as Assistant Varsity Baseball Coach at a salary of \$2310
- b. Dan Myers as Head Junior Varsity Baseball Coach at a salary of \$2310
- c. Josh Winn as Head Junior High Baseball Coach at a salary of \$1785
- d. Jim Fluck as Assistant Junior High Baseball Coach at a salary of \$1550

Mr. Caterson, Yes; Mrs. Homan, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes; Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes

**YES – 6                      NO – 0                      ABSTAIN – 0**

**VII. AGENDA ITEMS - continued**

**I. POLICIES – Mrs. Gloria Smith, Chairperson**

65. Mr. Ognosky reviewed the changes to these policies prior to the vote. A motion for final approval to the following policies as submitted was made by Mr. Wimmer, seconded by Mr. Caterson:
- a. Nondiscrimination in Employment and Contract Practices – Policy 104
  - b. Physical Examinations – Policy 314 Administrative Employees, Policy 414 Professional Employees, and Policy 514 Support Employees
  - c. Personnel Files – Policy 324 Administrative Employees, Policy 424 Professional Employees, and Policy 524 Support Employees
  - d. Unlawful Harassment – Policy 348 Administrative Employees, Policy 448 Professional Employees, and Policy 548 Support Employees
  - e. State Mandate Waivers – Policy 825
- Mr. Caterson, Yes; Mrs. Homan, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes;  
Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
- YES – 6                      NO – 0                      ABSTAIN – 0**

66. Mr. Ognosky and Mrs. Lusk answered questions from the Board members regarding this item prior to the vote. A motion for final approval of a new Policy 620 Fund Balance as submitted was made by Mrs. Homan, seconded by Mr. Wimmer.
- Mr. Caterson, Yes; Mrs. Homan, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes;  
Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
- YES – 6                      NO – 0                      ABSTAIN – 0**

**J. PERSONNEL – Ms. Julie Humphrey, Chairperson**

67. In response to a question from a Board member Mr. Ognosky explained why this vacant position will not be filled at this time. A motion was made by Mrs. Smith, seconded by Mr. Wimmer to accept with regret the resignation of Brianna Crowley as part-time food service worker at the Lathrop Street Elementary School effective October 1, 2010.
- Mr. Caterson, Yes; Mrs. Homan, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes;  
Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
- YES – 6                      NO – 0                      ABSTAIN – 0**

68. Mr. Ognosky reviewed the basic job duties of this position prior to the vote. A motion was made by Mrs. Homan, seconded by Mr. Caterson to employ Sarah Reynolds as a student worker in the Athletic Department as part of the Montrose Area School District's Cooperative Occupational Experience Program for the 2010-2011 school year at the rate of \$7.25 per hour for a maximum of 20 hours per week retroactive to September 13, 2010.
- Mr. Caterson, Yes; Mrs. Homan, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes;  
Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
- YES – 6                      NO – 0                      ABSTAIN – 0**

**K. PROFESSIONAL – Mrs. Mary Homan, Chairperson**

69. A motion was made by Mr. Wimmer, seconded by Mr. Wilcox to appoint Janet Ross as Advanced Placement Department Head effective immediately at the rate of \$610. 65.
- Mr. Caterson, Yes; Mrs. Homan, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes;  
Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
- YES – 6                      NO – 0                      ABSTAIN – 0**

70. A motion was made by Mrs. Staats, seconded by Mr. Caterson to appoint the following as daily substitute teachers for the district contingent upon completion of employment paperwork:
- a. Caroline Millen – emergency
  - b. Lori Zick – English 7 – 12
  - c. Raymond McDonald – emergency
- Mr. Caterson, Yes; Mrs. Homan, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes;  
Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes
- YES – 6                      NO – 0                      ABSTAIN – 0**

**VIII. AGENDA ITEMS – Professional continued**

71. A motion was made by Mrs. Homan, seconded by Mrs. Smith to approve the Memorandum of Understanding between the Montrose Education Association and the District as it pertains to the leave of Jill Kimsey as submitted.  
Mr. Caterson, Yes; Mrs. Homan, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes;  
Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes  
**YES – 6                      NO – 0                      ABSTAIN – 0**

**VII. NEW BUSINESS – Mr. Doug Wilcox, Board Secretary**

72. A motion was made by Mrs. Smith, seconded by Mrs. Homan to approve Douglas Wilcox and Karl Wimmer to attend the National School Boards Association national conference in San Francisco April 9 – 11, 2011.  
Mr. Caterson, Yes; Mrs. Homan, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes;  
Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes  
**YES – 6                      NO – 0                      ABSTAIN – 0**

**VIII. SCHEDULE OF PUBLIC BOARD MEETINGS – Mr. Wilcox reviewed the following upcoming meetings:**

- A. Monday, October 11, 2010 immediately following Board meeting – Work Session, Junior-Senior High School Community Learning Center
- B. Tuesday, October 19, 2010, 4:00 PM – Energy Ad Hoc Committee Meeting, Superintendent’s Office
- C. Thursday, October 28, 2010, 7:00 PM – Community Advisory Committee Meeting, location to be announced
- D. Monday, November 8, 2010, 7:00 PM – Board Meeting – Junior-Senior High School Community Learning Center

**IX. OPPORTUNITY FOR VISITORS’ ADDITIONAL COMMENTS**

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Mr. Ognosky answered various questions from those in attendance including topics of the district gas lease as well as emergency certification for district substitutes.

**X. ADJOURNMENT – A motion was made by Mrs. Homan, seconded by Mr. Caterson to adjourn this meeting at 7:40 PM.**

- Mr. Caterson, Yes; Mrs. Homan, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes;  
Mr. Wilcox, Yes; Mr. Karl Wimmer, Yes  
**YES – 6                      NO – 0                      ABSTAIN – 0**

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Michael Ognosky, Superintendent of Schools