

MAY 11, 2009, 7:00 PM
JUNIOR-SENIOR HIGH SCHOOL – COMMUNITY LEARNING CENTER
MONTROSE AREA SCHOOL DISTRICT BOARD OF DIRECTORS
MEETING MINUTES

MEETING MINUTES APPROVED JUNE 8, 2009

(Visit our website at www.masd.info)

Mr. Chris Caterson
President, Board of Directors

Mr. Michael F. Ognosky
Superintendent of Schools

The Montrose Area School District Board of Directors Meeting was called to order by Mr. George Gow, Board Vice President at 7:04 PM in the Junior-Senior High School Community Learning Center, 50 High School Road, Montrose PA, 18801.

- I. OPENING EXERCISES** - Led by Board Member Mrs. Pam Staats. Mr. Gow reported that a Work Session will not be held this evening and those agenda items will be covered during this, the monthly meeting of the Board.
- II. ROLL CALL** – Mr. Lewis Plauny, Board Secretary
PRESENT: Mr. George Gow, Ms. Julie Humphrey, Mrs. Gloria Smith, Mrs. Pamela Staats, Mr. Douglas Wilcox, Mr. Karl Wimmer
ABSENT: Mr. Christopher Caterson, Mrs. Mary Homan, Mrs. Kathleen Mordovancey
ADMINISTRATORS/SUPERVISORS: Mr. Michael Ognosky, Mr. Lewis Plauny, Mr. Greg Adams, Mr. Chris McComb, Dr. Donald Golden, Mr. Craig Owens, Mr. Rickie Clapper
- III. GOOD THINGS ARE HAPPENING**
- A. Ray Kroc Achievement Award – Mollie Host – Presented by McDonalds – Doug and Cindy Lattner
Mr. Ognosky introduced Mr. Doug Lattner, owner of *McDonald's*, Susquehanna County who gave the background and the criteria necessary to receive this award. Mr. Lattner introduced student Mollie Host, winner of this year's Ray Kroc Achievement Award and Mollie received the congratulations of the members of the Board, administration and those present at this evening's meeting. A photograph was taken to commemorate this presentation.
- B. Pennsylvania Computer Fair – Mr. Michael Clifford, teacher, and students – Phillip Joseph Thomas, Ian King, Christopher Ralston, David Koloski, Meghan Butler, Bryce Carlton, and Samantha Bennici
Mr. Ognosky read a report from Mr. Clifford highlighting the accomplishments and awards won by our students at the Pennsylvania Computer Fair held at Keystone College, including the fact that one student will be advancing to the national competition to be held in California. Those students in attendance received certificates of achievement and the congratulations of the members of the Board.
- C. Future Business Leaders of America – Mr. Duane Benedict, teacher, and students – Gena Rapisardi, Courtney Haggerty, Thomas Jagel, Anthony Bistocchi, Christopher Stevens, Alexander Charles, and Christopher Jordan
Mr. Ognosky introduced Mr. Benedict to those in attendance at this evening's meeting. Mr. Benedict thanked the Board members and administration for their support of the students in their competitions, reviewed the awards earned by the students and updated those in attendance on future competitions. Mr. Benedict reported that all members of the team are on another club trip this evening and accepted the certificates of achievement and congratulations on behalf of the students.
- D. Energy Education – Mr. Chris Tripp
Mr. Ognosky introduced Mr. Tripp to those in attendance. Mr. Tripp narrated his presentation marking the sixth month the district has been participating in the *Energy Education* program, highlighting the accomplishments and savings, future plans as well as answering questions from members of the Board.
- IV. OPPORTUNITY FOR VISITORS TO ADDRESS AGENDA ITEMS** - None
(Visitors must speak directly into the public microphone for accurate transcription of minutes. Even if the person speaks loud enough to be heard by meeting attendees, they cannot be heard on the tape transcription unless they speak directly into the microphone.)
- V. INFORMATION ITEMS**
- A. Items from members of Board of Directors - None

VI. AGENDA ITEMS

A. MINUTES – Mr. George Gow, Board Vice President

169. A motion was made by Ms. Humphrey, seconded by Mrs. Smith to approve the following minutes as submitted:

- a. April 13, 2009 Board Meeting
 - b. April 13, 2009 Work Session
 - c. April 16, 2009 Policy Committee Meeting
 - d. April 16, 2009 Curriculum Committee Meeting
 - e. April 29, 2009 Community Advisory Committee Meeting
 - f. May 5, 2009 Buildings and Grounds Committee Meeting
 - g. May 5, 2009 Transportation Committee Meeting
- Mr. Gow, Yes; Ms. Humphrey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes;
Mr. Wilcox, Yes; Mr. Wimmer, Yes

YES – 6 NO – 0 ABSTAIN – 0

B. FINANCE – Mr. George Gow, Board Vice President

170. A motion was made by Ms. Humphrey, seconded by Mrs. Staats to approve a list of bills to be paid as submitted.

Mr. Gow, Yes; Ms. Humphrey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes;
Mr. Wilcox, Yes; Mr. Wimmer, Yes

YES – 6 NO – 0 ABSTAIN – 0

171. A motion was made by Mr. Wilcox, seconded by Mrs. Staats to approve the March 2009 Treasurer's Report as submitted.

Mr. Gow, Yes; Ms. Humphrey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes;
Mr. Wilcox, Yes; Mr. Wimmer, Yes

YES – 6 NO – 0 ABSTAIN – 0

172. Prior to this vote Mr. Plauny reviewed each item. A motion was made by Mr. Wilcox, seconded by Ms. Humphrey to re-appoint the following for the 2009-2010 fiscal year:

- a. Pennstar Bank, Community Bank and Trust Company, Peoples National Bank, and Commonwealth of Pennsylvania INVEST Program as school district depositories
- b. G.H. Harris Associates as delinquent tax collector
- c. Law firm of Sweet, Stevens, Katz & Williams as solicitor at their Standard Fee Agreement
- d. Alison Nichols as school district Treasurer

Mr. Gow, Yes; Ms. Humphrey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes;
Mr. Wilcox, Yes; Mr. Wimmer, Yes

YES – 6 NO – 0 ABSTAIN – 0

173. Mr. Ognosky reported that this preliminary budget will be made available for public review. A motion was made by Mrs. Smith, seconded by Mr. Gow to approve a preliminary budget for the 2009-2010 fiscal year in the amount of \$25,200,000.00.

Mr. Gow, Yes; Ms. Humphrey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes;
Mr. Wilcox, Yes; Mr. Wimmer, Yes

YES – 6 NO – 0 ABSTAIN – 0

C. LEGISLATIVE – Mr. Chris Caterson, Chairperson

D. TRANSPORTATION – Mr. Douglas Wilcox, Chairperson

E. BUILDINGS & GROUNDS / SAFETY – Mr. George Gow, Chairperson

174. In response to a question from a member of the Board, Mr. Ognosky reported on the background of this item. A motion was made by Mr. Wilcox, seconded by Mr. Gow to approve a no-surface operations Oil and Gas Lease as submitted by Alta Resources L.L.C. for the 90 acre Choconut Valley Elementary School land parcel.

Mr. Gow, Yes; Ms. Humphrey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes;
Mr. Wilcox, Yes; Mr. Wimmer, Yes

YES – 6 NO – 0 ABSTAIN – 0

VI. AGENDA ITEMS – Building & Grounds/Safety continued

175. Mr. Ognosky and Mr. Gow reported the necessity of these upgrades prior to the vote. A motion was made by Mrs. Smith, seconded by Ms. Humphrey to advertise for bid the following:
- a. heating system upgrade at the Junior-Senior High School to include new, electronically controlled zone valves, loop supply temperature sensors, control module, and all necessary accessories as well as needed programming for our energy management system
 - b. heating system upgrade at the Lathrop Street Elementary School to include removal of outdated energy management system and installation of a new control unit that will be the same as Choconut Valley Elementary and the Junior-Senior High School
 - c. heating system upgrade at the Choconut Valley Elementary School to include retrofitting pneumatic units with electronic controls in the following systems: kitchen make-up air unit, gymnasium AHU and condensing units, electric cabinet heaters, and classroom heat pump unit vents
 - d. remove pneumatic controls from existing univents for one zone in the Jr-Sr High School
- Mr. Gow, Yes; Ms. Humphrey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes;
Mr. Wilcox, Yes; Mr. Wimmer, Yes
- YES – 6 NO – 0 ABSTAIN – 0**

F. TECHNOLOGY – Mr. Karl Wimmer

G. CURRICULUM – Mrs. Pamela Staats, Chairperson

176. A motion was made by Ms. Humphrey, seconded by Mrs. Smith to adopt the textbook proposals as submitted by the Family Consumer Science and Business Education Curriculum Teams.
- Mr. Gow, Yes; Ms. Humphrey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes;
Mr. Wilcox, Yes; Mr. Wimmer, Yes
- YES – 6 NO – 0 ABSTAIN – 0**

H. EXTRA CURRICULAR – Mr. Karl Wimmer, Board Member

177. Prior to this vote Mr. Gow thanked Mr. DeWitt for his services to our district. A motion was made by Mrs. Smith, seconded by Mr. Wilcox to accept with regret the resignation of Edward C. DeWitt as Assistant Golf Coach effective immediately.
- Mr. Gow, Yes; Ms. Humphrey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes;
Mr. Wilcox, Yes; Mr. Wimmer, Yes
- YES – 6 NO – 0 ABSTAIN – 0**

I. POLICIES – Mrs. Gloria Smith, Chairperson

178. Mr. Ognosky reviewed the policy revisions for those present. A motion was made by Ms. Humphrey, seconded by Mr. Wilcox for first reading of revisions to the following policies:
- a. Policy 006 Meetings
 - b. Policy 335 Family and Medical Leaves – Administrative Employees
 - c. Policy 435 Family and Medical Leaves – Professional Employees
 - d. Policy 535 Family and Medical Leaves – Support Employees
 - e. Policy 810 Transportation
 - f. Policy 907 School Visitors
- Mr. Gow, Yes; Ms. Humphrey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes;
Mr. Wilcox, Yes; Mr. Wimmer, Yes
- YES – 6 NO – 0 ABSTAIN – 0**
179. Prior to this vote a discussion was held by the members of the Board and administration regarding the dress code. A motion was made by Ms. Humphrey, seconded by Mrs. Smith to approve changes to the 2009-2010 Student Handbook as submitted.
- Mr. Gow, Yes; Ms. Humphrey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes;
Mr. Wilcox, Yes; Mr. Wimmer, Yes
- YES – 6 NO – 0 ABSTAIN – 0**

VI. AGENDA ITEMS – continued

J. PERSONNEL – Ms. Julie Humphrey, Chairperson

180. A motion was made by Mrs. Smith, seconded by Mr. Gow to appoint Lawrence Proof, Jr. as a daily support staff substitute contingent upon completion of employment requirements.
Mr. Gow, Yes; Ms. Humphrey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes;
Mr. Wilcox, Yes; Mr. Wimmer, Yes
YES – 6 NO – 0 ABSTAIN – 0
181. A motion was made by Mrs. Smith, seconded by Mr. Gow to accept with regret the resignation of Cindy Martin as part-time food service worker at the Lathrop Street Elementary School effective May 15, 2009.
Mr. Gow, Yes; Ms. Humphrey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes;
Mr. Wilcox, Yes; Mr. Wimmer, Yes
YES – 6 NO – 0 ABSTAIN – 0

K. PROFESSIONAL – Mrs. Mary Homan, Chairperson

VII. NEW BUSINESS – Mr. George Gow, Board Vice President

182. Following a review of the changes by Mr. Ognosky, a motion was made by Mr. Wilcox, seconded by Ms. Humphrey to revise the 2008-2009 school calendar as follows: June 2, 3, 4, 5, and 8, 2009 regular full days of school; June 9 and 10, 2009 as Act 80 student early dismissal 11:30 AM; June 10, 2009 last day of school for students and teachers.
Mr. Gow, Yes; Ms. Humphrey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes;
Mr. Wilcox, Yes; Mr. Wimmer, Yes
YES – 6 NO – 0 ABSTAIN – 0
183. A motion was made by Mrs. Staats, seconded by Ms. Humphrey to approve the submitted list of graduates for the Class of 2009.
Mr. Gow, Yes; Ms. Humphrey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes;
Mr. Wilcox, Yes; Mr. Wimmer, Yes
YES – 6 NO – 0 ABSTAIN – 0
184. A motion was made by Mrs. Smith, seconded by Mrs. Staats to set graduation on Saturday, June 13, 2009 at 11:00 AM at the High School Stadium or in case of inclement weather in the High School Auditorium.
Mr. Gow, Yes; Ms. Humphrey, Yes; Mrs. Smith, Yes; Mrs. Staats, Yes;
Mr. Wilcox, Yes; Mr. Wimmer, Yes
YES – 6 NO – 0 ABSTAIN – 0

VIII. PRESENTATIONS AND REPORTS

A. Administrators' Reports

1. Mr. Tallarico
2. Ms. O'Malley } Electronically sent to members of the Board
3. Mr. Canevari

4. Mr. Rickie Clapper reported on various district projects as well as the very successful Vehicular Career Day held at the Junior-Senior High School May 7th.
5. Mr. Craig Owens reported on the summer projects that will begin once the school year has ended, the process of arranging for student tech help during the summer months and reported on network updates.
6. Mr. Greg Adams reviewed the calendar of events which will take place at Lathrop Street Elementary School in these final weeks as well as reporting on the status of the PSSA Science tests, the Special Olympics held in Tunkhannock and attended by our Life Skills students, and the conference for the 21st Century Grant held in Baltimore attended by both Mr. Adams and Mr. McComb. Mr. Adams also thanked staff and administration for their assistance in the upcoming Lathrop Street field day to be held at the high school and invited all to attend.

VIII. PRESENTATIONS AND REPORTS - continued

7. Mr. Chris McComb reviewed the upcoming events for Choconut Valley Elementary School, the new additions to the Choconut Valley family as well as reporting on Kindergarten registration and orientation, Open House and invited all to attend field day and the upcoming chorus and instrumental concert.
8. Dr. Don Golden updated those in attendance on the recent Special Education audit, reporting that it had gone very well, PSSA modifications for the upcoming school year and also reported that IEP's are taking place in all three district buildings.
9. Mr. Lewis Plauny reported that the budget will be filed electronically and that he expects no problems with the process as well as reviewing the Homestead Exclusion report and answered questions from the members of the Board.
10. Mr. Ognosky reported that he had electronically sent to all Board members the schedule of the end of the year high school events and also reviewed plans for this year's graduation.

IX. SCHEDULE OF PUBLIC BOARD MEETINGS – Mr. Gow reviewed the following upcoming minutes:

- A. Monday, May 11, 2009, immediately following Board meeting – Work Session, Junior-Senior High School, Community Learning Center-**Incorporated into the Board Meeting**
- B. Tuesday, May 12, 2009, 4:00 PM – Energy Ad Hoc Committee meeting, Administration Building, Superintendent's Office
- C. Wednesday, May 20, 2009, 7:00 PM – Finance Committee meeting, Junior-Senior High School, Community Learning Center
- D. Thursday, May 28, 2009, 7:00 PM – Community Advisory Committee, Junior-Senior High School, Community Learning Center
- E. Monday, June 8, 2009, 7:00 PM – Board meeting, Junior-Senior High School, Community Learning Center

X. OPPORTUNITY FOR VISITORS' ADDITIONAL COMMENTS - None

(Visitors must speak directly into the public microphone for accurate transcription of minutes. Even if the person speaks loud enough to be heard by meeting attendees, they cannot be heard on the tape transcription unless they speak directly into the microphone.)

XI. ADJOURNMENT – This meeting adjourned by acclamation at 8:15 PM and was followed by a CLEAR session on Personnel.

Lewis Plauny, Board Secretary